1. The $1,000 College account is awarded annually to eligible faculty members to support their scholarly activities, research, and creative work. To be eligible for funding, a faculty member must have less than $20,000 of support from all other sources combined. Support as used within this document refers to any and all funds available for scholarly activities, research, and creative work.

2. Only rostered, tenured/tenure track faculty members in the College of A&S are eligible to apply for a $1,000 College Account.
   a. Funding is proportionate to the percent of the faculty member’s appointment. A 100% appointment, or 1.0 FTE, equates with the maximum allocation of $1,000. A 50% appointment is eligible for $500 of support.
   b. If leaving midyear due to termination or retirement, the allocation amount is adjusted accordingly.
   c. Allocated amount for new hires starting midyear is adjusted accordingly.

3. Faculty members must apply for funds in the upcoming academic year during the period April 1 through May 31. To accommodate new hires and faculty unable to apply in the spring, there will be second enrollment period September 1 – October 15.
   a. Faculty members are ineligible for funding if they
      i. Fail to apply within prescribed enrollment periods.
      ii. Will be on any type of unpaid leave in the upcoming academic year and the faculty member is not engaged in research or creative work as an employee of CU. (Faculty members on sabbatical are eligible to apply for College support.)
      iii. Hold a TBE (Tenured Budgeted Elsewhere) appointment in an A&S department. Example: Although Professor Z is tenured in Physics, her appointment is within an Institute of the Graduate School from which her salary is paid. Professor Z is not eligible for a College account.

4. Faculty members must re-apply for funding for each year they desire the support. Past funding does not automatically qualify a faculty member in subsequent years.

5. Faculty members must demonstrate that they have less than $20,000 of support from all sources of support at the time they apply for funding.
   a. All forms of support must be listed including source and amount
   b. Sources of support are those under the control and discretion of the faculty member and include:
      i. Sponsored research grants of all types except doctoral dissertation grants and training grants.
      ii. Startup funds funded by any source
      iii. Gift support specifically awarded to the faculty member
      iv. University, campus, and college awards such as CRCW, College Professor of Distinction
      v. Department support provided to the faculty member such as DA-ICR allocation back to the PI, or research accounts funded by department resources
      vi. Fellowships that provide non-salary support
vii. Fellowships that provide salary support in excess of the faculty member’s academic year salary and can be used at the faculty member’s discretion for summer salary or for general non-salary support.

viii. Royalty support awarded to the faculty member (inventor/discoverer) and distributed to a University campus speed type for support of the faculty member’s research (excludes royalties paid personally to the faculty member).

c. In calculating overall support to determine eligibility, encumbrances recorded in the financial system at the time of application may be subtracted from the total overall support.

d. The intent to encumber funds does not reduce the overall support in determining eligibility.

6. Funding will be transferred to a specially designated College speed type. No other funds should be transferred into or co-mingled with the $1,000 College account.

7. FY 2016 year-end balances up to $2500 will be rolled forward from FY 2016 to FY 2017. This rule is subject to future review, see note below. ¹

¹ NOTE: The rule below was in effect prior to the FY 2017 funding program and may be reinstated in the future.

7. All positive balances within the College account speed type will be swept back at fiscal year end. Faculty members may submit requests to carry forward their unspent balance. Balances of less than $100 or greater than $2000 cannot be rolled forward.